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1	CITY OF NORTH CANTON, OHIO
2	BOARD OF CONTROL
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6	TRANSCRIPT OF
7	MARCH 24, 2021, MEETING
8	VIRTUAL MEETING
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14	Transcript of Proceedings of the North Canton
15	Board of Control, taken by me, the undersigned, Laurie
16	Maryl Jonas, a Registered Merit Reporter and Notary Public
17	in and for the State of Ohio, at North Canton, Ohio, on
18 .	Wednesday, March 24, 2021, at 10:05 a.m.
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23	Premier Court Reporting
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1	APPEARANCES:
2	Patrick A. DeOrio, Director of Administration
3	Wayne Boyer, Director of Law
4	Jina Alaback, Director of Finance
5	Stephan B. Wilder, Mayor
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1	MAYOR WILDER: Good morning, everyone. North						
2	Canton Mayor Steve Wilder here for the North Canton						
3	Board of Control meeting scheduled for March 24,						
4	2021, at 10 a.m. It is now 10:05 for our start.						
5	First order of business, roll call to order.						
6	Finance Director Jina Alaback.						
7	MS. ALABACK: Here.						
8	MAYOR WILDER: Patrick DeOrio, director.						
9	MR. DEORIO: Here.						
10	MAYOR WILDER: Wayne Boyer, our law director.						
11	MR. BOYER: Here.						
12	MAYOR WILDER: And Steve Wilder, mayor, is						
13	present.						
14	Also joining us today is Ms. Catherine						
15	Farina, our deputy director of administration and						
16	development, our project coordinator for Dogwood Park						
17	expansion.						
18	Roll call has been completed. We have no						
19	minutes at this time. So we'll move from Item 3 and						
20	we'll go right into new business. And as I stated,						
21	presenting today for the board of control meeting is						
22	Ms. Catherine Farina, again our deputy director of						
23	administration and development, who is the project						
24	coordinator for the Dogwood Park Expansion and						
25	Improvement Project.						

So, Catherine, please go ahead and start your presentation. Thank you.

MS. FARINA: Thank you, Mr. Mayor. This is for the Dogwood Park Expansion and Improvement Project, which we put out an RFQ, request for qualifications, back on February 2, 2021. At that time we received three submissions to the RFQ. The companies that submitted were Knoch Construction, the A. Altman Company, and Beaver Constructors.

At that time, we reviewed the qualifications on each company as to their ability to manage a project such as this. We held an RFQ Q and A meeting; it was a Zoom meeting. All three participated. They asked us questions about the project, we asked them questions about their company. Based on that, we short-listed to move forward and all three made the short list. So at that time we also offered site visits out at the park and I met with them, walked the site and again asked any questions prior to the RFP.

Finally, an RFP then was put out with a date due on March 15. An RFP included each company's technical and pricing proposals. We did receive three back from the same aforementioned companies, Knoch, A. Altman, and Beaver. We then subsequently

held interviews on March 17, which included presentations, PowerPoints, drawings, and going through everything contained in their RFQ proposal on the technical and pricing.

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We had four evaluators at that time. myself, we had Director of Administration Patrick DeOrio, we had our city engineer, Rob Graham, and we had Administration Specialist Kelly Hart. There were ten areas in the technical proposal they are rated They include their proposed staffing, their subcontracting plan, there's -- I'm sorry, there's nine areas because there's an estimated strategies, procurement strategies, value-added suggestions, their timeline, their site logistics and safety plan, quality assurance and quality control plan, and unique challenges and solutions. So they stated their response to those areas. We were able to ask questions and interact. There's a weighted score that each evaluator did with each area that's the company proposed the technical.

Then we moved into reviewing what they submitted for the pricing proposals. So on the pricing, there's five factors in there for the preconstruction stage to the construction stage; there's additional information as far as their

advisor fee contingencies, and then there's a normalized price ranking.

The areas are weighted on the technical being 55 percent of the weight of the score and then the pricing's at 45 percent of the score. On the three, the average that came out the highest, with a 45.5 area, to be the construction manager at risk for the Dogwood project was the A. Altman Company. 45.5 on the technical score and a 45.0 on the pricing proposal. So their total rating was 90.5. Second to them was the Knoch Corporation. Came in with a total score of 84.6, and then Beaver Construction was at 83.7.

And it was a very difficult process. These are three very qualified companies, very passionate about this project, involved in the community. If we could pick all three we would, but we can only pick one. So when the analysis was done on the construction manager at risk, the team has evaluated and selected it to be the A. Altman Company.

Any questions?

MR. DEORIO: Yes. So thank you for the presentation. That was very thorough and, you know, I know a great part of this is that this process that we've -- that the city has engaged in is the first

1 time ---

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MS. FARINA: Yes.

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MR. DEORIO: -- that the city has ever done a

MS. FARINA: It was 2011 the Ohio state

MR. DEORIO: This is ten years of history

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CMR process.

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legislature allowed public works procurement process

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to pass CMAR as a delivery method instead of just

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design bid or design bid build.

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that has gone by that the city has not engaged in,

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and as challenging as this was to us to follow the

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Ohio Revised Code and learn all the steps that had to

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be done and get them done on time, you know, I

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commend you. You've done a great job in executing that timeline. This was something very difficult to

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learn. Having learned it, though, I think in the

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future this will be a process that will be of great

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benefit to the city as we engage in more projects.

19 20 But there is a -- we'll call it a work flow that's put out in the Ohio Revised Code that the schools

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use, and this is really how it originated. And it's

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all out there preapproved, we just need to follow

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along the path. That included the weighting of the

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MS. FARINA: Right. We used the best value

formulas; is that correct?

rating form, that's the State of Ohio standard form.

That's F170-03. So that was included in there as far as weighting.

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MR. DEORIO: And that gave us -- that helped us get to know what we wanted to ask and what we wanted to value on.

So when I look at this process, I have to say, in having done a number of bid projects, or design-build projects, this is the most thorough process I have ever seen. I mean, we talked about, you know, we put out an RFQ to see who was qualified. People respond. We get respondents, we go through a Q and A with them on all three. Then we develop a short list. All three made the short list. they came out for site visits. You went out and worked with that. Then -- that wasn't it. RFP was drafted, issued with responses by March 15. That led to their technical and pricing proposals being submitted. More interviews, more Q and A, more presentations by their group to the point where then we evaluated. I love this process and would like to see us, wherever possible in the future, try to incorporate more of this into it. But it is more work administratively, but I think the end result will be better.

So it's the evaluating committee's recommendation that we go with the overall best score at 90.5, which is the A. Altman Company; is that correct?

MS. FARINA: Correct. There was three parts to the CMAR. There's the owner of this project, which is the city. We have the architectural engineer/designer, and then the CMAR. The three of us will work in great synergy to accomplish this.

MAYOR WILDER: Say that again. The owner -MS. FARINA: The owner is the city. Or the
owner of the project. And then the architectural
engineer design firm, Brandstetter Carroll, and then
we will have the CMAR. The goal of the CMAR is to
handle the construction schedule, project phasing
budget and value engineers wherever they can so that
bid packages and construction documents get this
completed on time.

MAYOR WILDER: If I can comment on what Mr. DeOrio said, and I appreciate the hard work you put into this, a prime example of what maybe a project management process is. And knowing that we really haven't done something like this in the past, Patrick and Catherine, I can see this could be the benchmark that we work off of, and now we do have a

benchmark that if we get into anything in the future as we continue to develop properties that we've been acquiring and enticing companies to relocate here and have a business here, I could see this model continuing for us. And now that you had the experience, it can only serve as an advantage for us to go forward and really give us a foundation and share with those who did not get the award a factual basis as to why they aren't awarded the project and why the person or company is awarded the project. So I think it is a very worthwhile process. It is time consuming, but again, I think you have established a benchmark for us that we'll use in the future like you mentioned, Patrick.

MR. DEORIO: Well, to your point, Mayor, just to add to that. I know what you're thinking, you know, but as we talk about at some point down the road we know that this city, for its future, is going to need a new public safety service building.

MAYOR WILDER: Absolutely.

MR. DEORIO: We know that. But, you know, prior to what we've just done here, our only mechanism to do this would have been a design or bid it out. And this assures more quality control and keeping the costs to know what we can afford. And

1 then provide incentives to value engineer. We know 2 that architects and engineers draw things up on paper 3 that in the field add a lot of cost to it that aren't 4 really necessary, and that's what this process will 5 eliminate and maybe be able to eliminate some of 6 those. And on a big project, and, you know, the 7 school is doing this right now with the two facilities that they're building. Each of those are 8 9 in the \$10 million. Well, that's kind of what we 10 would be doing now down the road. And if it works 11 there and has worked so well throughout Ohio, I'm 12 excited by our potential. 13 MAYOR WILDER: Well, as public officials we 14 only have so much experience. And yes, we will be --15 this will be a cost but it's a cost that's an 16 investment for the future. And as you said, we'll 17 have somebody on the job site --18 MS. FARINA: Right. 19 MAYOR WILDER: -- seven days a week and 20 whatever we do, you know, and with you as our liaison. 21 22 MS. FARINA: Three-point communication. 23 MAYOR WILDER: That's the big thing. And a

massive project like this is really tough for just

any one of us to oversee and continue on with the

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other responsibilities that they have. So this is —
this is a big step for us. I think for the city
to — and it goes right along, again, with we're
transparent, we're sharing information, but also we
have a plan and we have a project to follow. And
that is — I think you mentioned, too, there's
step-by-step timely advancement of that project that
will be followed under this CMR.

MS. FARINA: Correct.

MAYOR WILDER: So I'm very -- I'm very confident that this will prove to really help that project move forward safely and smoothly.

When do we -- I guess the question is, how do we go forward from this point? Or we should say that we need to vote on the board of control, Mr. DeOrio, to go forward with this or is there any further discussion?

MS. FARINA: I just want to say this was a team effort. The evaluation team, everyone was valuable. We had City Engineer Rob Graham, so you know he runs a lot of large capital projects. He brings his perspective, so during that interview the different things they were proposing from their phasing schedules to their pricing proposals to their timelines, Rob sees things from one perspective. We

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1	had Director of Administration Patrick DeOrio, his
2	perspective, and mine, and invaluable to our team is
3	our administrative specialist, Kelly Hart. There's a
4	lot of forms and documents. There's no better person
5	managing forms and documents than our administrative
6	specialist, Kelly Hart. So a great effort from our
7	team, and after all factors were considered in the
8	interview we arrived at this rating to now go to the
9	next step, and that would be, upon approval of the
10	board of control, we would notify the first the
11	highest rated. If they accept it, then we go with
12	them. If they were to, for some reason say no, we
13	would move down to the second and down to the third.
14	MAYOR WILDER: That answered my question. If
15	for some reason they didn't accept it then
16	MS. FARINA: Right.
17	MR. DEORIO: Okay. Something comes up, a
18	bigger project can happen in the meantime.
19	MS. FARINA: Yeah. And those that are not
20	are also notified of our decision.
21	MAYOR WILDER: All right.
22	MR. DEORIO: Well, Jina, I was going to make
23	a motion that the board of control award the
24	construction management at risk agreement to the A.
25	Altman Company.

1 MS. ALABACK: What is the amount? 2 MR. DEORIO: Well, I mean, technically for 3 them, you know, it's based on a percentage of the 4 project. We had an estimate of the project, so, you know, their -- we would be looking at their proposal 5 6 as it was slated, that's approximately \$187,715, but 7 that was based on if it came in at 1.8 million. 8 believe that the value engineering of it that we're 9 going to -- would be less, you know, than that and 10 therefore their fee would be less than that. 11 you want like a motion with a maximum on it? 12 MS. ALABACK: Yes. We'll have to enter a 13 purchase order. So once we -- I mean, is it -- what 14 is the percent? We can even put that in the minutes. 15 Is it 4 percent? Is it 8 percent? Or what percent 16 of the project is it? 17 MR. DEORIO: Well, I mean, there's different 18 pricing components. I mean, there's a percentage 19 based on the general condition costs, there's a 20 percentage of the construction manager fee at risk 21 services, and there's a percentage for the 22 construction manager contingencies and, you know, so 23 I can tell you what the total is 187,715. 24 MS. ALABACK: Okav. 25 MR. DEORIO: What percentage that is of

1	whatever				
2	MS. ALABACK: That's okay. Yeah, we could do				
3	that not to exceed 187,715 at this point, if you're				
4	comfortable with that number.				
5	MR. DEORIO: You want the exact number or you				
6	want to round it off? Some finance directors have a				
7	preference.				
8	MS. ALABACK: I would rather round it off so				
9	in case it does come a few dollars over, if there are				
10	expenses that are not included in there that we're				
11	billed for on top of it we would be covered under the				
12	purchase order.				
13	MR. DEORIO: Would you be comfortable with				
14	190?				
15	MS. ALABACK: That's fine.				
16	MR. DEORIO: Okay. So, Mr. Boyer, are you				
17	hearing all this?				
18	MR. BOYER: Yes, sir.				
19	MR. DEORIO: Any concerns on your end?				
20	MR. BOYER: No. All the concerns that I had				
21	were raised and answered and I'm good to go.				
22	MR. DEORIO: Thank you.				
23	Well, then I would, with the chair's				
24	indulgence, make a motion, amend my motion to award				
25	the construction management at risk agreement				

1	contract to the A. Altman Company for an amount not						
2	to exceed \$190,000.						
3	MS. ALABACK: Alaback, second.						
4	MAYOR WILDER: There's a motion on the floor						
5	and seconded by Miss Alaback. Any further discussion						
6	on this? If not, we'll call for a roll call vote.						
7	Mayor Wilder says yes.						
8	Wayne Boyer.						
9	MR. BOYER: Yes.						
10	MAYOR WILDER: Yes for approval.						
11	Patrick DeOrio.						
12	MR. DEORIO: Yes.						
13	MAYOR WILDER: For approval.						
14	And Jina Alaback.						
15	MS. ALABACK: Yes.						
16	MAYOR WILDER: Four yes, none opposed. The						
17	motion carries. The Altman A. Altman Company will						
18	be selected as the construction manager at risk for						
19	the Dogwood Park Expansion and Improvement Project.						
20	Any further business to come before the board						
21	of control?						
22	MR. DEORIO: I'd move we adjourn.						
23	MAYOR WILDER: Motion to adjourn by						
24	Mr. DeOrio.						
25	MS. ALABACK: Second.						

1	MAYOR WILDER: Second by Miss Alaback. All						
2	in favor, say "aye."						
3	("Aye" in unison.)						
4	MAYOR WILDER: Opposed? Motion carries. We						
5	stand adjourned. Thank you, everybody, for your						
6	participation. Thank you, Catherine.						
7							
8	(Meeting adjourned at 10:23 a.m.)						
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12	Attest:						
13	Stephan Br. Wilder						
14	Stephan B. Wilder Mayor of North Canton						
15	rayor or north canton						
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1	CERTIFICATE
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4	STATE OF OHIO))SS
5	STARK COUNTY)
6	I, Laurie Maryl Jonas, a Registered Merit Reporter
7	and Notary Public in and for the State of Ohio, duly commissioned and qualified, do hereby certify that this
8	meeting was by me reduced to Stenotype and afterwards prepared and produced by means of Computer-Aided
9	Transcription, and that the foregoing is a true and correct transcription.
10	I further certify that this meeting was taken at
11	the time and place in the foregoing caption specified.
12	I further certify that I am not a relative, employee of or attorney for any party or counsel, or
13	otherwise financially interested in the event of this action.
14	I do further certify that I am not, nor is the
15	court reporting firm with which I am affiliated, under a contract as defined in Civil Rule 28(D).
16	IN WITNESS WHEREOF, I have hereunto set my hand
17	and affixed my seal of office at Canton, Ohio, on this 1st day of April, 2021.
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19	Laurie Maryl Jonas Ryk & Notary Public.
20	My commission expires January 6, 2022.
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{DEFENDANT}	
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MAYOR WILDER: [20]	able [2] 5/17 11/5
MR. BOYER: [4] 3/11	about [5] 4/14 4/15 6/16 8/10 10/17
15/18 15/20 16/9	Absolutely [1] 10/20
MR. DEORIO: [19] MS. ALABACK: [10]	accept [2] 13/11 13/15
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MS. FARINA: [12] 4/3	added [1] 5/13
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84.6 [1] 6/12	answered [2] 13/14
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APPEARANCES [1] 1/25 appreciate [1] 9/20 approval [3] 13/9 16/10 16/13 approximately [1] 14/6 April [1] 18/17 architects [1] 11/2 architectural [2] 9/7 9/12 are [9] 5/9 6/3 6/15 11/8 13/19 13/20 15/9 15/10 15/16 area [2] 5/19 6/7 areas [4] 5/9 5/12 5/17 aren't [2] 10/9 11/3 arrived [1] 13/8 ive [2] | 13/3 as [21] ask [2] 5/17 8/5 asked [3] 4/14 4/15 4/19 assurance [1] 5/15 assures [1] 10/24 Attest [1] 17/12 attorney [1] 18/12 average [1] 6/6 award [3] 10/8 13/23 15/24 awarded [2] 10/9 10/10 aye [2] 17/2 17/3 back [2] 4/6 4/24 based [4] 4/16 14/3 14/7 14/19 basis [1] 10/9 be [19] Beaver [3] 4/9 4/25 6/12 because [1] 5/12 been [3] 3/18 10/2 10/23 5/17 15/20 **before [1]** 16/20 being [2] 6/3 8/19 believe [1] 14/8 benchmark [3] 9/25 10/1 10/13 benefit [1] 7/18 4/9 4/25 6/8 best [2] 7/25 9/2 better [2] 8/25 13/4 bid [5] 7/8 7/8 8/8 9/17 10/23 big [3] 11/6 11/23 12/2 bigger [1] 13/18 billed [1] 15/11 board [8] 1/2 1/15 3/3 3/21 12/15 13/10 13/23 16/20 6/21 11/25 Boyer [4] 2/3 3/10 16/5 16/20 15/16 16/8 Brandstetter [1] 9/13

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10/4 16/20 call [5] 3/5 3/18 7/19 16/6 16/6 came [4] 6/6 6/11 8/15 14/7 can [9] 6/17 9/16 9/19 9/24 10/6 10/25 13/18 14/14 14/23 **CANTON [8]** 1/1 1/14 1/17 1/23 3/2 3/2 17/14 18/16 capital [1] 12/21 caption [1] 18/10 carries [2] 16/17 17/4 Carroll [1] 9/13 case [1] 15/9 Catherine [5] 3/14 3/22 4/1 9/24 17/6 certify [4] 18/7 18/10 18/11 18/14 chair's [1] 15/23 challenges [1] 5/16 challenging [1] 7/11 city [11] 1/1 5/7 6/25 7/3 7/10 7/18 9/7 9/11 10/18 12/2 12/20 Civil [1] 18/15 CMAR [5] 7/7 9/6 9/8 9/14 9/14 CMR [2] 7/4 12/8 Code [2] 7/12 7/20 come [2] 15/9 16/20 comes [1] 13/17 comfortable [2] 15/4 15/13 commend [1] 7/14 comment [1] 9/19 commission [1] 18/19 commissioned [1] 18/7 committee's [1] 9/1 communication [1] 11/22 community [1] 6/16 companies [4] 4/8 4/24 6/15 10/3 company [11] 4/9 4/11 4/15 5/20 6/8 6/20 9/3 10/10 13/25 16/1 16/17 company's [1] 4/22 completed [2] 3/18 9/18 components [1] 14/18 Computer [1] 18/8 Computer-Aided [1] 18/8 concerns [2] 15/19

budget [1] 9/16

build [2] 7/8 8/9

business [4] 3/5 3/20

15/20 condition [1] 14/19 building [2] 10/19 11/8 confident [1] 12/11 considered [1] 13/7 construction [12] 4/8 5/24 6/7 6/12 6/19 9/15 9/17 13/24 14/20 14/22 15/25 16/18 Constructors [1] 4/9 consuming [1] 10/12 contained [1] 5/3 contingencies [2] 6/1 14/22 continue [2] 10/2 11/25 continuing [1] 10/5 contract [2] 16/1 18/15 control [10] 1/2 1/15 3/3 3/21 5/15 10/24 12/15 13/10 13/23 16/21 coordinator [2] 3/16 3/24 Corporation [1] 6/11 correct [5] 7/24 9/4 9/5 12/9 18/9 cost [3] 11/3 11/15 11/15 costs [2] 10/25 14/19 could [4] 6/17 9/24 10/4 15/2 counsel [1] 18/12 **COUNTY [1]** 18/4 court [2] 1/23 18/14 covered [1] 15/11 date [1] 4/21 day [1] 18/17 days [1] 11/19 decision [1] 13/20 defined [1] 18/15 delivery [1] 7/7 DeOrio [8] 2/2 3/8 5/7 9/20 12/15 13/1 16/11

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